



Stacy Steffensen, Commission Department Director

Brookings County

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## **STAFF REPORT:**

### **Scheduled Agenda Items**

- **9:00 AM:** Todd Kays, Executive Director with First District Association of Local Governments, will be presenting the annual report for the District. His presentation and information specific to Brookings County is included in the packet.
- **9:15 AM:** A representative from the Rolling Thunder motorcycle group will be at the meeting. Their organization would like to place a bench on the courthouse grounds. Additional information from Veterans Service Officer Mike Holzhauser, along with pictures of the bench and proposed location, are included in the packet.

### **Regular Business Items**

- ❖ **Meeting Pay/Per Diem Resolution:** This resolution sets the meeting pay and per diem rates for the county's Planning & Zoning Commission, Weed & Pest Board and Extension Board. Rates have not changed from FY2019.
- ❖ **Election Worker Pay Resolution:** This resolution establishes the pay rate for vote center workers for FY2020. Rates have not changed from FY2019.
- ❖ **Official Newspapers:** This action designates the official newspapers for the county for FY2020. Any legal notice of the county, as well as the minutes of the commission meetings, will be published in these newspapers throughout the year.
- ❖ **Official Depositories:** This action designates the official depositories of the county for FY2020. This list is unchanged from FY2019.
- ❖ **ROW Certificate:** This was tabled at the 12/31/19 meeting. Brian Gustad was waiting on paperwork coming from a landowner that is currently out of state.
- ❖ **Board Assignments:** The current list is provided in the packet. I have made the additions and deletions that I am aware of.

### **Director's Report**

- There is information attached to my report about an upcoming Pipeline Emergency Response training opportunity on Tuesday, February 4, 2020 at 11:30 AM at the Swiftel Center. There is a commission meeting that day. But if there are commissioners that want to attend this training, we can plan the agenda accordingly.

## Upcoming Dates

- Monday, January 13: Volga Fire Department County Feed, 5:30 PM, Volga Fire Hall
- Wednesday, January 15: Brookings & SDSU at the Capitol, Pierre
- Friday, January 17: County Holiday Party, 5:00 PM, The 9 Bard & Nightclub
- Monday, January 20: County offices closed in honor of the Martin Luther King, Jr. Day holiday

A handwritten signature in black ink, reading "Stacy Steffensen". The signature is written in a cursive, flowing style with large, connected letters.

Stacy Steffensen  
Commission Department Director  
Brookings County, South Dakota